

**U.S. Department of the Interior
National Park Service**

**Financial Assistance
Funding Opportunity Announcement**



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| Program Name | JAPANESE AMERICAN CONFINEMENT SITES GRANT PROGRAM |
| Funding Opportunity Announcement Number: | P15AS00383 |
| Announcement Type: | Initial |

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|-----------------------|-------------------|-----------------|-------------------|
| Issue Date: | 09/10/2015 | | |
| Application Due Date: | 11/10/2015 | Time AM/PM Zone | 5:00 PM MT |

| Agency Contact Information | | Questions and Requests | |
|----------------------------|--|-------------------------|--|
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NATIONAL PARK SERVICE
Japanese American Confinement Sites Grant Program

Section I: Funding Opportunity Description

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| Federal Agency Name: | Department Of The Interior, National Park Service |
| Funding Opportunity Title: | FY 2016 Japanese American Confinement Sites Grant Program |
| Announcement Type: | Funding Opportunity Announcement (FOA) |
| Funding Opportunity Number: | P15AS00383 |
| Catalog Of Federal Domestic Assistance (CFDA) Number: | 15.933 |
| Dates: | Applications must be <u>received</u> by: Tuesday, November 10, 2015 (this is not a postmark date) 5:00PM, Mountain Time |
| Eligible Applicants: | <p>Organizations and entities working to preserve historic Japanese American confinement sites and their history, including: State and local agencies, public or private nonprofit institutions/organizations, Federally recognized Indian tribal governments, State colleges and universities, public and private colleges and universities are eligible to apply. Non-Federal entities who are partnering with Federal agencies that own eligible historic resources may submit applications regarding the Federal property.</p> <p>Individuals may not apply.</p> |
| Legislative Authority: | Preservation of Japanese American Confinement Sites (Public Law 109-441, 54 USC 320101): To provide for the preservation and interpretation of historic confinement sites where Japanese Americans were detained during World War II. |
| Recipient Cost Share: | <p>Each grant requires a 2:1 Federal to non-Federal match; that is, to receive two dollars of Federal funds at least one dollar non-Federal match is required.</p> <p>The match may be composed of cash, supplies/materials/equipment, land, or in-kind contributions. The non-Federal match may be raised and spent during the</p> |

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| | grant period; it does not have to be “in the bank” at the time of the application. (*Note: land applies only to Jerome, Rohwer, Topaz and Honouliuli per stipulations of Public Laws 109-441 and 111-88.) |
| Federal Funding Amount: | <p>The minimum grant request is \$5,000 Federal share.</p> <p>Over the entire life of the Japanese American Confinement Sites Grant Program, each applicant may receive no more than \$3.8 million total (that is, 10% of the congressionally authorized amount of \$38 million).</p> |
| Administrative Requirements: | Each applicant may submit up to 3 applications annually (for 3 separate projects), but each applicant can receive only 2 grants per fiscal year grant cycle. |
| Estimated Number Of Agreements To Be Awarded: | Approximately 20 awards |
| Estimated Amount Of Funding Available For Award: | <p>\$2,845,000 (amount identified in the President’s Budget for Fiscal Year 2016 for the Japanese American Confinement Sites Grant Program).</p> <p>Grant awards are dependent upon funds appropriated by Congress.</p> |

Section II: Funding Opportunity Announcement Objectives and Goals

A. Program Background Information

The Japanese American Confinement Sites Grant Program provides financial assistance to organizations and entities working to preserve historic Japanese American confinement sites and their history, including: private nonprofit organizations; educational institutions; state, local, and tribal governments; and other public entities, for the preservation and interpretation of U.S. confinement sites where Japanese Americans were detained during World War II. The authorizing legislation for the Japanese American Confinement Sites Grant Program identifies up to \$38 million for the entire life of the grant program for projects to identify, research, evaluate, interpret, protect, restore, repair, and acquire historic confinement sites in order that present and future generations may learn and gain inspiration from these sites and that these sites will demonstrate the Nation's commitment to equal justice under the law (Public Law 109-441, 120 Stat. 3288, as amended by Public Law 111-88).

B. Program Objectives

Projects funded through the Japanese American Confinement Sites Grant Program must benefit one or more historic Japanese American confinement sites. The term *historic confinement sites* is defined as the ten War Relocation Authority sites (Gila River, Granada, Heart Mountain, Jerome, Manzanar, Minidoka, Poston, Rohwer, Topaz, and Tule Lake), as well as other historically significant locations, as determined by the Secretary of the Interior, where Japanese Americans were detained during World War II. These sites are specifically identified in *Confinement and Ethnicity: An Overview of World War II Japanese American Relocation Sites*, published by the Department of the Interior, National Park Service, Western Archaeological and Conservation Center, in 1999. This document may be seen at www.nps.gov/history/history/online_books/anthropology74 and at other internet sites.

Confinement Sites Eligible for Funding

War Relocation Authority

Gila River, Arizona
Granada, Colorado
Heart Mountain, Wyoming
Jerome, Arkansas
Manzanar, California
Minidoka, Idaho
Poston, Arizona
Rohwer, Arkansas
Topaz, Utah

Tule Lake, California

Citizen Isolation Centers

Moab, Utah

Leupp, Arizona

Additional War Relocation Authority Facilities

Antelope Springs, Utah

Cow Creek, Death Valley, California

Tulelake, California

Assembly Centers and Sites

Bainbridge Island/Eagledale Ferry Dock, Washington

Fresno, California

Marysville, California

Mayer, Arizona

Merced, California

Pinedale, California

Pomona, California

Portland, Oregon

Puyallup, Washington

Sacramento, California

Salinas, California

Santa Anita, California

Stockton, California

Tanforan, California

Tulare, California

Turlock, California

Department of Justice Facilities

Temporary Detention Stations:

Angel Island, California

Cincinnati, Ohio

East Boston, Massachusetts

Ellis Island, New York

San Pedro, California

Seattle, Washington

Internment Camps:

Crystal City Internment Center, Texas

Kenedy Internment Center, Texas

Kooskia Work Camp, Idaho

Fort Lincoln, North Dakota

Fort Missoula, Montana

Fort Stanton, New Mexico

Santa Fe, New Mexico

Seagoville, Texas

Sharp Park, California
Tuna Canyon, California

U.S. Army Facilities

Camp Florence, Arizona
Camp Forrest, Tennessee
Camp Livingston, Louisiana
Camp Lordsburg, New Mexico
Camp McCoy, Wisconsin
Fort Meade, Maryland
Fort Richardson, Alaska
Fort Sam Houston, Texas
Fort Sill, Oklahoma
Haiku Camp, Maui, Hawaii
Honouliuli, Hawaii
Sand Island, Hawaii
Kalaheo Stockade, Kauai, Hawaii
Stringtown, Oklahoma

Federal Bureau of Prisons

Catalina Federal Honor Camp, Arizona
Leavenworth Federal Penitentiary, Kansas
McNeil Island Federal Penitentiary, Washington

The types of projects eligible for funding from the Japanese American Confinement Sites Grant Program include the following categories:

- Capital projects: including construction of new interpretive centers, restrooms and interpretive trails.
- Documentation: including identification, research, and evaluation of historic confinement sites; projects may include archeological surveys, National Register of Historic Places nominations, and National Historic Landmark nominations.
- Oral history interviews: including recording, transcribing, digitally processing and sharing the interviews.
- Interpretation and education related to historic confinement sites: projects may include wayside exhibits, creative arts and educational curricula.
- Preservation of confinement sites and related historic resources: projects may include stabilization, rehabilitation, restoration, acquisition, relocation of historic buildings and structures to their original locations, reconstruction of key structures, and collections conservation.
- Planning projects: such as interpretive plans for new exhibits and programs, land use plans, and resource management plans.
- Non-Federal real property acquisition: allowed only with the owner's written permission at **only** Heart Mountain, Honouliuli, Jerome, Rohwer, and Topaz, per stipulations of Public Laws 109-441 and 111-88.

The Japanese American Confinement Sites Grant Program does **not** provide funding for:

- Projects that have already been completed
- Establishment of Friends groups
- Fundraising or the formulation of fundraising plans
- Lobbying
- Long-term maintenance, operations, or curatorial work beyond the grant period
- Organizational operations/permanent staff positions
- Land acquisition at sites other than: Heart Mountain, Honouliuli, Jerome, Rohwer, and Topaz.

Section III: Application and Submission Information

A. Application Package Checklist

PLEASE NOTE: APPLICATIONS FOR THIS ANNOUNCEMENT WILL NOT BE SUBMITTED ELECTRONICALLY THROUGH GRANTS.GOV. SUBMISSION INFORMATION IS POSTED IN SECTION III, PART C, BELOW.

An **Application Package** has been included within this Funding Opportunity Announcement for your convenience, found in **Appendix A** (separate document). All application materials are also available on the Japanese American Confinement Sites Grant Program website at: <http://www.nps.gov/jacs/application.html>.

- A complete **Application Package** must include:
 - ✓ Signed SF-424 – Application for Federal Assistance (**required**)
 - ✓ Project Narrative (**required**)
 - ✓ Completed SF-424A or SF-424C – Budget Information (Non-Construction or Construction Programs) (**required**)
 - ✓ Budget Justification to Support the SF-424A or SF-424C (**required**)
 - ✓ Signed SF-424B (Non-Construction Programs) or SF-424D (Construction Programs) – Assurances (**required**)
 - ✓ Indirect Cost Rate Agreement or Proposal, if applicable
 - ✓ Signed SF-LLL, Disclosure of Lobbying Activities, if applicable
 - ✓ Proof of applicant’s governmental, nonprofit or institutional status (**required**)
 - ✓ Letter from owner and/or participating organization giving consent, if applicable
 - ✓ Letters of Support, if applicable
 - ✓ Supplemental Information, if applicable

B. Contents and Form of Application Submission

You must complete the mandatory forms and application materials, as well as any applicable optional forms, in accordance with the instructions on the forms and the additional instructions below, as required by this Funding Opportunity Announcement. Do not include any proprietary or Personally Identifiable Information (see Section VI, Part E, for additional guidance on Personally Identifiable Information).

- (REQUIRED) Signed Standard Form 424 (SF-424) - Application for Federal Assistance. Complete this form as much as possible with all applicable information. Electronic signature is acceptable.
- (REQUIRED) Project Narrative – May be submitted on the optional “Project Narrative” template in the Application Package in Appendix A (also available on the Japanese American Confinement Sites Grant Program website), or in another format of your choosing, such as a word-processing document. It is recommended that applicants use the Project Narrative template. However, if using another format, the maximum page length is 9 pages. Project Narratives that are longer than 9 pages will not be reviewed (see additional specifications below). Recommended page lengths for Project Narrative sections are given below:

The Project Narrative must specifically address each of the review criteria listed below (also see Section IV - Application Review Information). It is **HIGHLY** recommended that the Project Narrative have sections labeled as follows: Project Information, Project Summary, Project Need, Project Impact, Project Feasibility, Project Sustainability, Project Support, and Sources of the Non-Federal Cost Match. The Project Narrative must be no longer than 9 pages, use no smaller than font size 11, and have minimum 1/2-inch page margins. The Project Narrative must include the following:

1. Project Information (recommended length: ½ to 1 page)
 - a. Project Name
 - b. Project Type (select **only** one: Capital Project, Documentation, Oral History, Preservation, Interpretation & Education, Planning, or Real Property Acquisition). Note that property acquisition is limited to Heart Mountain, Honouliuli, Jerome, Rohwer, and Topaz, as stipulated by Public Laws 109-441 and 111-88.
 - c. Brief Summary of Project (limit to 2 sentences)
 - d. Confinement Site(s) that will benefit from project, and the location of those Confinement Site(s) (include the City, County, State, and Zip Code)
 - e. Contact Information, including name, phone number and email address of the Authorizing Official and Project Director (if different from Authorizing Official).
2. Project Summary (recommended length: 1 page): Briefly summarize the proposed project, listing all key activities and project deliverables to be supported by this grant and the non-Federal match.
3. Project Need (recommended length: 1 page): Problem Statement and Desired Outcome
 - a. What is the critical problem that needs to be addressed?
 - b. What is the desired outcome of the project, and how will it address the critical problem (identified above) with an appropriate solution? (*For example, explain how the project will preserve a threatened resource or improve the interpretation of the confinement site experience.*)
4. Project Impact (recommended length: 1 page):

- a. What impact(s) will the project have on the interpretation and/or preservation of the confinement site experience and what audience(s) will the project reach? How widespread will the impact be and how will the project be publicized and shared with others?
 - b. Public Law 109-441 (54 USC 320101) - the grant program's authorizing legislation - states that the program was created for the purpose of identifying, researching, evaluating, interpreting, protecting, restoring, repairing, and acquiring historic confinement sites in order that present and future generations may learn and gain inspiration from these sites and that these sites will demonstrate the Nation's commitment to equal justice under the law. How will this project meet that purpose, particularly the sections underlined above? Explain how these messages will be conveyed to and shared with the public.
5. Project Feasibility: Description of the ability to successfully complete the project (recommended length: 2 pages):
 - a. How is the project budget reasonable? *(Explain how the Federal funds and non-Federal match will be used, and demonstrate how this use of funds is allowable, reasonable, and directly relevant to the project. Explain your plan for providing the non-Federal match).*
 - b. Do the selected personnel have the qualifications and ability to complete the project in a timely and professional manner? *(List key personnel and briefly describe their qualifications. If personnel have not been selected, describe the qualifications you will require. Film projects **must** include a sample of previous work by the filmmaker. This sample must be submitted with the application package. If submitting an application by mail, the applicant must provide a playable DVD. If submitting the application by email, the applicant must provide an active, online web link to the sample footage. Sample footage should be no more than 5-10 consecutive minutes in length.)*
 - c. How will the project be effectively managed and completed? *(For example, explain any pre-project planning or research that has been completed, such as a Historic Structures Report. Describe methodologies, procedures and proposed actions. Provide a timeline for completion, including each major activity and the final deadline date. Projects must be completed within an established grant period, generally within two years of funding.)*
6. Project Sustainability: Description of the ability for long-term maintenance, operation, distribution, and/or follow-up of the project (recommended length: 1 page).
 - a. How will the project be sustained over time? *(Demonstrate that you have the ability for the long-term maintenance, operation, distribution and/or follow-up of the project. For example, for construction projects, describe the plan for long-term management, maintenance, and operations of the building. For preservation projects, explain how your organization will ensure continued maintenance of the historic property or collection. For non-construction projects, describe how your organization will meet the long-term objectives of the project, disseminate project results and/or follow up on planned subsequent phases of the project.)*

7. Project Support (recommended length: ½ page)
 - a. How much support and participation does the project have from former incarcerated, stakeholders, and/or the public? (*Letters of support are shared with the Japanese American Confinement Sites Grant Program Review Panel. Letters should demonstrate a strong level of support and/or a commitment of resources to the project, either through cash funding, in-kind support, public participation or continued involvement during and after completion of the project.*)
 8. Sources of the Non-Federal Cost Match (recommended length: ½ to 1 page):
 - a. A 2:1 Federal to non-Federal match is required. Please list the **secured** sources and amounts of the required non-Federal cost match, which can be cash, supplies/materials/equipment, land or in-kind services. Federal funds may not be used for the match. If the match is **not yet secured**, please list the planned sources and amounts.
- (REQUIRED) Standard Form 424A (SF-424A) – Budget Information, Non-Construction Projects or Standard Form 424C (SF-424C) –Budget Information, Construction Projects
 - (REQUIRED) Budget Justification to support the SF-424A or SF-424C.
A detailed Budget Justification is required noting all cost categories, cost item descriptions, quantities, costs per unit, and resultant calculations. The Budget Justification may be submitted on the optional “Budget Justification” template (Excel) in the Application Package in Appendix A, or in another format of your choosing. It is strongly recommended that applicants use the “Budget Justification” template.
 - (REQUIRED) Standard Form 424B (SF-424B) – Assurances, Non-Construction Programs or Standard Form 424D (SF-424D) – Assurances, Construction Programs.
The applicable Assurances form must be signed and submitted with your application package.
 - (AS APPLICABLE) Indirect Cost Rate Agreement/Proposal.
If your proposed budget includes indirect costs, the rate as proposed must meet the requirements of 2 CFR Part 200, Section 200.414 and 2 CFR Part 200, Appendix III through Appendix VII, as applicable. Entities without a Federally approved indirect rate agreement may elect to use a rate of 10% of modified total direct costs.
 - (REQUIRED) Proof of applicant’s governmental, non-profit or institutional status
Examples include: an official document identifying the applicant as a unit of state, tribal, or local government or other tax-exempt multipurpose organization (if prepared specifically for this application, the certification must be on the parent organization letterhead and certified by an official of the parent organization); or a copy of the Federal IRS letter indicating the applicant’s eligibility for nonprofit 501

(c) 3 status under the applicable provisions of the Internal Revenue Code of 1954, as amended.

- (AS APPLICABLE) Letter from owner and/or participating organization giving consent, if applicable.

If the applicant does not own the historic property (where work will be conducted) or collection, please attach a letter from the owner giving consent to the applicant to undertake work on the property or collection for this specific project.

If the applicant requires the approval of another participating organization (for example, permission to attend a pilgrimage event or work with artifacts in a collection), please attach a letter of support from that organization giving consent to the applicant for this specific project.

- (AS APPLICABLE) Standard Form LLL (SF-LLL)– Disclosure of Lobbying Activities.

If applicable, complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352. Read the SF-LLL instructions to determine if this form is required for your organization.

- (AS APPLICABLE) Supplemental information, such as architectural concepts and exhibit designs, may be submitted, but is not required. If supplemental information is submitted, it **must** be included with the grant application package and will not be considered if sent separately. Any supplemental information submitted in an electronic format **must** be sent as a PDF.

Please note that application materials, including supplemental information, will **not** be returned. All application materials, including photographs, become the property of the National Park Service and may be reproduced by the National Park Service or its partner organizations without permission; appropriate credit will be given for any such use.

Applicants should maintain original copies of their application materials for their personal records.

C. Submission Dates and Times

Submittals:

Applicants are responsible for their proposals being submitted to the National Park Service by the deadline date. Applications must be **received** by **Tuesday, November 10, 2015, 5:00 PM (Mountain Time)**. Note, this is **not** a postmark date. You are encouraged to submit your application well before the deadline.

Application preparation time may take several weeks, so we recommend that you start the application process as soon as possible. Applications received after the deadline will not be reviewed or considered for award.

If it is determined that a proposal will not be considered due to lateness, the applicant will be notified before the full merit review.

Where to Submit:

Complete **Application Packages** must be submitted to the National Park Service by the deadline via one of the addresses listed below:

Email:

nps_jacsgrants@nps.gov

***Please note, if submitting your application through the email submission inbox, full applications must not exceed 25 megabytes of data.**

Postal Service Delivery:

National Park Service
ATTN: Kara Miyagishima
P.O. Box 25287
Denver, CO 80225-0287

Express Delivery:

National Park Service
ATTN: Kara Miyagishima
12795 West Alameda Parkway
Lakewood, CO 80228-2838

D. Intergovernmental Review

This funding opportunity is **not** subject to Executive Order (EO) 12372 “Intergovernmental Review of Federal Programs.” Applicants subject to EO 12372 must contact their State’s Single Point of Contact (SPOC) to find out about and comply with the State’s process. The names and addresses of the SPOC’s are listed on the OMB’s home page at: http://www.whitehouse.gov/omb/grants_spoc/

E. Registration Process Requirements

There are several actions you **must** complete in order to submit an application with the Federal Government. Each applicant must register with the System for Award Management (SAM). You are required to have a DUNS number (Dun and Bradstreet Data Universal Numbering System) in order to register with SAM. Utilize the following links to guide you through this process:

Registration process for DUNS can be found at: <http://fedgov.dnb.com/webform>
Registration process for SAM can be found at <https://www.sam.gov>

START THIS PROCESS EARLY. IT TAKES SEVERAL WEEKS TO CLEAR THE
REGISTRATION PROCESS – DON'T DELAY!

Section IV: Application Review Information

A. Review and Selection Process

The Japanese American Confinement Sites Grant Program Review Panel, a panel of Federal agency experts representing applicable preservation, history, education, and conservation disciplines, will review and evaluate all eligible applications. The Review Panel will provide recommendations to the Secretary of the Interior for final project selection. The Secretary of the Interior will select the successful proposals.

All applications for funding will be considered using the criteria outlined below. In order to comply with the new financial assistance regulations, 2 CFR 200 "Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards," past performance information will be recognized during the selection process. A summary of the review panel comments will be provided to the applicant if requested.

B. Evaluation Criteria and Merit Review

The Japanese American Confinement Sites Grant Program Review Panel will evaluate and score applications based on the criteria listed below.

The Review Panel will score criteria Ai. and A ii. on a 0-15 point scale, and will score criteria B through E on a 0-10 point scale. To assist in assigning an appropriate score, the following will be used as a guideline:

| Criterion A. –PROJECT NEED (Problem Statement and Desired Outcome): | |
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| Ai. A critical problem exists and needs to be addressed. Weight 15% | |
| 15 | The application clearly identifies a critical problem that encompasses major features of a historic resource and/or addresses major gaps in the interpretation of the confinement site experience. Project is urgently needed to address the problem, and delaying it beyond this grant period (1-2 years) will result in the loss of an important opportunity and/or historic resource(s). |
| 7 | The problem is critical, but does not involve the most significant resource(s) or the most important interpretive aspects of the confinement site experience. The problem does not need to be |

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| | addressed within this grant period (1-2 years). |
| 1 | Although there is a problem, it is not critical. |

| Criterion A. PROJECT NEED (Problem Statement and Desired Outcome): | |
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| Aii. The desired outcome is identified and the project addresses the critical problem with an appropriate solution. Weight 15% | |
| 15 | <p>The desired outcome is clearly identified and the project directly addresses the critical problem identified in A-i with an appropriate solution, and:</p> <p>a. The project will result in significant improvement and/or the preservation of the site resource(s), and encompasses major features of the resource(s). If the resource has a new use, it is an appropriate and sensitive adaptive reuse in keeping with the property's historic character and/or the overall preservation and interpretation of the site resource(s).</p> <p>OR</p> <p>b. The project will significantly improve the interpretation or documentation of the confinement site experience and/or resource(s). The project will result in a major new interpretation of stories connected to the incarceration experience and/or resource(s), or will make previously unavailable or unknown primary source material(s) available to the public, and will deliver an important message that will greatly enhance understanding of the national story of the Japanese American incarceration.</p> |
| 7 | <p>The desired outcome is identified and the proposed project adequately addresses the critical problem identified in A-i with an appropriate solution, and:</p> <p>a. The project will improve or preserve the historic resource(s), but not in a major or significant way. While the project is beneficial, it does not address the most significant or major resource problems.</p> <p>OR</p> <p>b. The project will improve the education/interpretation or documentation of the confinement site experience and/or resource(s). While the project is beneficial, it will not result in a major new interpretation of stories connected to the incarceration experience</p> |

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| | and/or site resource(s), or will not make previously unavailable or unknown primary source material(s) available to the public. However, it will be of benefit to visitors. |
| 1 | The proposed project only minimally addresses the critical problem. |

| Criterion B. PROJECT IMPACT | |
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| Bi. The project will have an impact(s) on the interpretation and/or preservation of the confinement site experience and will reach an audience. The project impact(s) will be widespread and the project will be publicized and shared with others. | |
| 10 | The project will be one of the "signature projects" of the Japanese American Confinement Sites Grant Program. The project will have a significant and powerful national impact on the interpretation and/or preservation of the confinement site experience. The project is compelling and will capture the attention of a national audience and the national media. The application clearly states that the project will be publicized nationally and shared with others. |
| 5 | The project will have a moderate and/or regional impact on the interpretation and/or preservation of the confinement site experience. The project will primarily capture the attention of groups already knowledgeable about the confinement site experience. |
| 1 | The project will have a minimal and/or local impact on the interpretation and/or preservation of the confinement site experience. |

| Criterion B. PROJECT IMPACT | |
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| Bii. Public Law 109-441 (54 USC 320101) – the grant program’s authorizing legislation – states that the program was created “for the purpose of identifying, researching, evaluating, interpreting, protecting, restoring, repairing, and acquiring historic confinement sites <u>in order that present and future generations may learn and gain inspiration from these sites and that these sites will demonstrate the Nation’s commitment to equal justice under the law.</u>” The project meets the purpose of the grant program’s authorizing legislation, and addresses how these messages will be conveyed and shared with the public. | |
| 10 | The project will be of great benefit in helping present and future generations learn and gain inspiration from the confinement site experience. The project is a strong demonstration of the nation’s commitment to equal justice under the law. The project clearly outlines how these messages will be conveyed to the public. |

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| 5 | The project will increase public awareness and understanding of the Japanese American World War II confinement site experience. The project demonstrates the nation's commitment to equal justice under the law. The project implies how these messages will be conveyed to the public, but does not provide clear statements. |
| 1 | The project only minimally increases public awareness and understanding. |

Criterion C. PROJECT FEASIBILITY: The applicant has the ability to successfully complete the project.

| Ci. The project budget is reasonable. Weight 10% | |
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| 10 | The grant application budget is comprehensive and well detailed, clearly documents the Federal and non-Federal match and includes a realistic plan for acquiring non-Federal match. All budget items are allowable, reasonable, and directly relevant to the project. The budget reflects competitive sourcing and reasonable cost comparisons. |
| 5 | The grant application budget presents basic information, including documentation of Federal and non-Federal match. Budget items are generally appropriate, although there are some questions and possible inadequacies in terms of appropriateness, technical soundness, and applicability. |
| 1 | The grant application budget minimally presents basic information, including documentation of Federal and non-Federal match. Some budget items may not be appropriate and there are major questions regarding technical soundness and applicability. |

Criterion C. PROJECT FEASIBILITY: The applicant has the ability to successfully complete the project.

| Cii. Selected personnel have the qualifications and ability to complete the project in a timely and professional manner. Weight 10% | |
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| 10 | Key personnel are in place and have clearly demonstrated the ability and qualifications to manage the project and/or undertake the work based on the successful management of projects of similar scope and scale. If all key personnel have not been selected, it is clear that the selected persons (including contractors and consultants) will have all of the qualifications and professional expertise needed to successfully complete the project. |
| 5 | Key personnel are in place and have adequately demonstrated the ability and qualifications to manage the project and/or undertake the work. If all key personnel have not been selected, it is clear that the selected persons (including contractors and consultants) will have adequate qualifications and professional expertise to successfully |

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| | complete the project. |
| 1 | Key personnel are selected, and have minimal qualifications to undertake the work. If key personnel are not selected, it is not clear that the selected persons will have the needed qualifications to successfully complete the project. |

Criterion C. PROJECT FEASIBILITY: The applicant has the ability to successfully complete the project.

| Ciii. The project will be effectively managed and completed. Weight 10% | |
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| 10 | The applicant has a clear understanding of the project planning and research that is needed to successfully complete the project. Pre-planning and research have been completed, and will provide a solid foundation for the successful completion of the project. Project activities and products are clearly defined, and the methodologies, procedures, and proposed actions are technically sound, and adhere to the highest standards and all applicable laws. The timeline is reasonable, and describes each major activity with a schedule for its completion and its costs. Overall, the applicant demonstrates a very strong ability to accomplish all the project objectives within the grant period. |
| 5 | While all of the pre-project planning, research and compliance has not been completed, it will be fully and adequately completed prior to project activity, and will provide a solid foundation for the successful completion of the project. The applicant demonstrates an ability to complete the project in a timely and professional manner. Methodologies, procedures, and proposed actions are generally sound, although there may be some inadequacies. The timeline is reasonable. |
| 1 | Little or no pre-project planning or research has been completed, and it is not clear that there are plans to complete adequate planning and research. The timeline is not well-described, nor reasonable, and it is unclear that the project will be successfully completed within the grant period. |

Criterion D. PROJECT SUSTAINABILITY

| D. The project will be sustained over time. The applicant demonstrates the ability for long term maintenance, operation, distribution, and/or follow-up of the project. Weighting Factor: 10% | |
|--|--|
| 10 | The applicant strongly demonstrates the organizational capacity (staff and resources) and/or financial capability to sustain the project over the long term. Regarding construction and preservation projects, the |

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|----------|---|
| | applicant has a very clear and well-developed plan for the long-term management, maintenance, and operations of the property. For non-construction/non-preservation projects, it is clear that the applicant has a strong ability to meet the long-term objectives of the project, will widely disseminate projects results, and/or will follow up on planned subsequent phases of the project. The applicant has a long track record of sustaining similar projects. |
| 5 | Long-term sustainability and/or project follow-up is reasonably ensured. The applicant does not have a long track record regarding similar projects, but appears to have sufficient organizational and financial capacity to sustain the project over the long term. |
| 1 | The sustainability of the project is only minimally ensured. |

| Criterion E. PROJECT SUPPORT | |
|---|--|
| E. The project has support and participation from former incarcerated, stakeholders, and/or the public. Weight 10% | |
| 10 | The project has very strong support from former incarcerated, stakeholders, and the public, and the proposal includes numerous letters of support from key partners and supporters. There will be a very high level of public participation and involvement during and after the project is completed. |
| 5 | Letters of support have been submitted, and the proposal demonstrates that there will be public involvement in the project. |
| 1 | The project will have little, if any, public support and/or involvement. |

The Japanese American Confinement Sites Grant Program Review Panel will consider the merit review, as well as the amount of funds available and the following program policy factors when making recommendations for funding:

1. Geographic distribution
2. Representation of the full spectrum of major elements of the national story of the Japanese American incarceration
3. Equitable funding to a range of small, medium and large projects and/or organizations

C. Discussions and Award

The Government may enter into discussions with a selected applicant for any reason deemed necessary, including, but not limited to: (1) only a portion of the application is selected for award; (2) the Government needs additional information to determine that the recipient is capable of complying with the requirements of DOI Financial Assistance

Regulations and/or (3) special terms and conditions are required. Failure to resolve satisfactorily the issues identified by the Government will preclude award to the applicant.

Section V: Award Administration Information

A. Award Instrument Information

Projects will be funded, subject to the availability of funds, by issuance of a grant agreement.

The final award agreement will identify the amount of funding provided by the National Park Service, any cost share provided by the recipient, a detailed Statement of Work (SOW) for the project, and detailed project budget. The project budget shall include detailed information on all cost categories, and must clearly identify all project costs. Unit costs shall be provided for all budget items including the cost of work to be provided by contractors/sub-recipients. Additionally, applicants shall include a narrative description of the items included in the project budget, including the value of in-kind contributions of goods and services provided to complete the project when cost share is identified to be included. Cost categories can include, but are not limited, those costs items included on the SF424A and SF424C.

An agreement issued by the National Park Service and signed by the National Park Service Awarding Officer obligates National Park Service funds. Notification of a successful proposal does not constitute authority to incur costs.

Once the grant agreement for a successful proposal has been signed by the National Park Service Awarding Officer, the recipient may incur costs as specified in the approved budget submittal.

The recipient shall obtain prior approval for budget and program revisions, including the review and approval of pre-award costs, in accordance with 2 CFR 200.308.

Pre-award costs consist of grant-related costs incurred prior to the start date of the grant agreement. Any pre-award costs must be approved in writing by the National Park Service Awarding Officer and the National Park Service Agreements Technical Representative and authorized to be charged to this grant in accordance with 2 CFR 200.308 and 2 CFR 200.458. Documentation of these pre-award costs must be retained for review by the recipient's financial audit.

B. Term of the Agreement

Agreement terms for funded projects are estimated to range between 1 and 5 years, depending on the negotiated project scope. Grant agreements are not effective until fully executed with signature from the National Park Service Awarding Officer.

Prior to the expiration of the grant agreement, modifications may be proposed by either party and will become effective upon written approval of both parties.

C. Funding Restrictions

Funding:

All funding is contingent upon the availability and appropriation of funds by the United States Congress.

Cost Principles:

Costs must be allowable in accordance with the applicable Federal cost principles referenced in 2 CFR Part 200, Subpart E – Cost Principles.

Pre-award Costs:

Must comply with 2 CFR Part 200.458 and requires prior approval from the Awarding Officer.

D. Submission from Successful Applicants

If selected for award, the National Park Service reserves the right to request additional or clarifying information for any reason deemed necessary, including, but not limited to:

- Other budget or scope of work information
- Clarification on property owner and/or participating party consent for the project
- Name and phone number of the Designated Responsible Employee for complying with national policies prohibiting discrimination (See 10 CFR 1040.5)

E. Award Notices

After an applicant's proposal is selected for award, the applicant will receive a letter from the Awarding Officer. This letter will detail the next steps in the awarding process. Once all clearances and reviews have been conducted, a grant agreement will be sent for signature.

Notice of Selection:

The National Park Service anticipates that the grant recipients and projects will be announced in early summer 2016. Japanese American Confinement Sites grants will be awarded dependent upon funds appropriated by Congress for Fiscal Year 2016. Organizations whose applications have not been selected will be advised as promptly as

possible. A summary of the review panel comments will be provided to the applicant if requested.

F. Administrative and National Policy Requirements

Code of Federal Regulations (CFR)

By accepting Federal financial assistance, your organization agrees to abide by the applicable Federal regulations in the expenditure of Federal funds and performance under this program:

2 CFR Part 200 - UNIFORM ADMINISTRATIVE REQUIREMENTS, COST PRINCIPLES, AND AUDIT REQUIREMENTS FOR FEDERAL AWARDS

http://www.ecfr.gov/cgi-bin/text-idx?tpl=/ecfrbrowse/Title02/2cfr200_main_02.tpl

G. Standard Award Terms and Conditions

This agreement incorporates the Standard Award Terms and Conditions found at the following Department of Interior website:

http://www.doi.gov/pam/programs/financial_assistance/TermsandConditions.cfm

Acceptance of a Federal Financial Assistance award from the Department of the Interior carries with it the responsibility to be aware of and comply with the terms and conditions of the award. Acceptance is defined as the start of work, drawing down funds, or accepting the award via electronic means. Awards are based on the application submitted to the National Park Service, as approved by the National Park Service Awarding Officer, and are subject to the terms and conditions incorporated either directly or by reference in the award document. Code of Federal Regulations/Regulatory Requirements, as applicable, are listed below (Contact the Awarding Officer with any questions regarding the applicability of the following):

- 2 CFR Part 175 Trafficking Victims Protection Act of 2000
- 2 CFR Part 182 & 1401 Government-wide Requirements for a Drug-Free Workplace
- 2 CFR Part 180 & 1400 Government-wide Debarment and Suspension (Non-procurement)
- 43 CFR 18 New Restrictions on Lobbying

H. Special Terms and Conditions

Order of Precedence:

Any inconsistency in the agreement shall be resolved by giving precedence in the following order: (a) any national policy requirements and administrative management

standards; (b) 2 CFR Part 200, in its entirety; (c) requirements of the applicable OMB Circulars and Treasury regulations; (d) special terms and conditions; (e) all agreement sections, documents, exhibits, and attachments; and (f) the recipient's project proposal.

Modifications:

The agreement may be modified by written agreement signed by both the recipient's Authorized Representative and the National Park Service Awarding Officer. Administrative changes that do not change the statement of work, agreement amount, etc., or otherwise affect the recipient may be signed unilaterally by the Awarding Officer. Additionally, a unilateral modification may be utilized if it should become necessary to impose remedies for non-compliance, suspend or terminate the agreement in accordance with 2 CFR 200, Section 200.338 – 200.342.

All other changes shall be made by means of a bilateral modification to the agreement. No oral statement made by any person, or written statement by any person other than the National Park Service Awarding Officer shall be allowed in any manner or degree to modify or otherwise affect the terms of the agreement.

I. Payments

All recipients must be registered in the System for Awards Management (SAM) prior to award under this FOA. Instructions for registering for SAM are located at <http://www.sam.gov/portal/public/SAM>. All applicants must maintain an active SAM registration with current information at all times while they have an active Federal award or an application under consideration.

All applicants must also be registered with, and willing to process all payments through, the Department of Treasury Automated Standard Application for Payments (ASAP) system. All recipients with active National Park Service financial assistance agreements must be enrolled in ASAP under the appropriate Agency Location Code(s) (ALC) and the Data Universal Number System (DUNS) number prior to the award of funds. If a recipient has multiple DUNS numbers, they must separately enroll within ASAP for each unique DUNS number and/or Agency. Note that if your entity is currently enrolled in the ASAP system with an agency other than the National Park Service, you must enroll specifically with the National Park Service in order to process payments.

J. Reporting

Financial Status Reports:

Report of expenditures is required as documentation of the financial status of awards according to the official accounting records of the recipient's organization. The financial information will be reported by completing and submitting the Federal Financial Report (FFR), Standard Form 425. Reports may be required quarterly, semi-annually or annually. The reporting requirements will be determined by the National Park Service Awarding Officer and defined in the individual grant agreements.

Reports shall be submitted no more than 30 calendar days after the end of the reporting period. The final FFR is due no more than 90 calendar days after the end date of the grant agreement.

The FFR can be downloaded at:

http://www.whitehouse.gov/omb/grants/standard_forms/ffr.pdf

The National Park Service Awarding Officer will review the report for patterns of cash expenditures and assess whether performance or financial management problems exist. Before submitting the FFR to the National Park Service Awarding Officer, recipients must ensure that the information submitted is accurate, complete, and consistent with the recipient's accounting system. The recipient's Authorized Certifying Official's signature on the FFR verifies that the information in the FFR is correct and complete, that all outlays and obligations are for the purposes set forth in the agreement documents, and represents a claim to the Federal government. Filing a false claim may result in the imposition of civil or criminal penalties.

Performance Reports:

Performance Reports may be required quarterly, semi-annually or annually. The reporting requirements will be determined by the National Park Service Awarding Officer and defined in the grant agreement.

Reports shall be submitted no more than 30 calendar days after the end of the reporting period. The final FFR is due no more than 90 calendar days after the end date of the grant agreement. Recipients shall submit an annual performance report to the National Park Service Awarding Officer and the Agreements Technical Representative at the end of each year of the agreement detailing project activity.

Non-Compliance:

Failure to comply with the reporting requirements contained in the grant agreement may be considered a material non-compliance with the terms and conditions of the award. Non-compliance may result in withholding of future payments, suspension or termination of the grant agreement, recovery of funds paid under the grant agreement, and/or the withholding of future awards.

Section VI: Other Information

A. Modification or Changes to the Announcement

Notices of any modifications to this announcement will be posted on Grants.gov. When you download the application materials at Grants.gov, you can also register to receive notifications by email of any changes or modifications to this announcement.

B. Government Right to Reject or Negotiate

The National Park Service reserves the right, without qualification, to reject any or all applications received in response to this announcement and to select any application, in whole or in part, as a basis for negotiation and/or award.

C. Notice of Right to Conduct a Review of Financial Capability

The National Park Service reserves the right to conduct an independent third party review of financial capability for applicants that are selected for negotiation of award (including personal credit information of principal(s) of a small business if there is insufficient information to determine financial capability of the organization).

D. Notice of Potential Disclosure under Freedom of Information Act

Applicants should be advised that identifying information regarding all applicants, including applicant names and/or points of contact, may be subject to public disclosure under the Freedom of Information Act, whether or not such applicants are selected for negotiation of award.

E. Personally Identifiable Information

In responding to this Announcement, applicants must ensure that Protected Personally Identifiable Information (PII) is not included in the Application Package. These documents will be used by the Japanese American Confinement Sites Grant Program Review Panel in the review process to evaluate each application. PII is defined by the Office of Management and Budget (OMB) as:

Any information about an individual maintained by an agency, including but not limited to, education, financial transactions, medical history, and criminal or employment history and information that can be used to distinguish or trace an individual's identity, such as their name, social security number, date and place of birth, mother's maiden name, biometric records, etc., including any other personal information that is linked or linkable to an individual. This definition of PII can be further defined as: (1) Public PII and (2) Protected PII.

Public PII:

PII found in public sources such as telephone books, public websites, business cards, university listing, etc. Public PII includes first and last name, address, work telephone number, email address, home telephone number, and general education credentials.

Protected PII:

PII that requires enhanced protection. This information includes data that if compromised could cause harm to an individual, such as identity theft.